

# EL RANCHO CHARTER SCHOOL

## Student Absence Policy

Under **California Education Code 48200**, each person between the ages of 6 and 18 years of age is subject to a compulsory full-time education. If your child is going to be absent from school, you need to notify the El Rancho school office as early as possible and report the absence. Our **Attendance Hotline** number is **(714) 628-4345**, and can be called at anytime, day or night. Any **unreported** absences will be recorded as truancies, and grades may be negatively impacted.

### UNEXCUSED ABSENCES:

Teachers are **under no obligation** to provide students with missing work for **unexcused** absences, and grades can be negatively impacted. Unexcused absences are:

- Family vacations / reunions
- Theme Park excursions
- Non school-related sports events / competitions
- Cruises, fishing trips, trips to the river, beach trips, etc.
- Acting, movie, or commercial shoots
- Theme camps (i.e. cheer camp, dance camp, baseball camp, etc.)
- Other activities not enumerated under **California Education Code 48205** that are deemed unexcused by the principal or a designated representative pursuant to uniform standards established by the governing board.

### EXCUSED ABSENCES:

A pupil absent from school under **excused** reason enumerated under **California Education Code 48205** shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

**Excused absences** are enumerated under **California Education Code 48205**, and include the following reasons:

- Due to his or her illness.
- Due to quarantine under the direction of a county or city health officer.
- For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
- For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

### HOMEWORK REQUESTS:

If your child is absent from school for 3 or more consecutive days, you may request homework by calling our Attendance Clerk at (714) 628-4338 during school hours. To request a homework request form, simply call our Attendance Clerk at (714) 628-4338 during school hours.

Teachers will be given a 24-hour window of opportunity to provide homework for **excused absences only**.

If your child is absent from El Rancho for 15 days or longer (consecutive or nonconsecutive), their attendance will be reported to Child Welfare and Attendance, which could result in a School Attendance Review Board hearing for you and your child. Students who are absent 20 or more consecutive days will be dropped from our enrollment.